

# THE ACADEMY

## OF REAL ESTATE & BUSINESS DEVELOPMENT

### PRIVACY POLICY

#### **1. OUR COMMITMENT TO YOUR PRIVACY**

Our Privacy Policy tells you what personally identifiable information we may collect from you, how we may process your personally identifiable information, how you can limit our use of your personally identifiable information, and your rights to obtain, modify and/or delete any personally identifiable information we have collected from you. We have set strict standards towards personal information privacy.

#### **2. INFORMATION WE COLLECT**

##### 2.1 Information you provide us

We collect personal information when you request information about our services.

Generally, you will have control over the amount and type of information you provide to us.

##### 2.2 Information Collected Automatically

We only collect necessary information or information that is provided from the users' side.

##### 2.3 Cookies

Like many other sites, we use "Cookies." A Cookie is a small piece of data stored on your computer or mobile device by our site. We use Cookies to identify the areas of our site that you have visited. We also use cookies to enhance your online experience by eliminating the need to log in multiple times for specific content.

#### **3. HOW INFORMATION IS USED**

When we use or process personal data about you, it does so only as necessary to provide the services you use or otherwise with your consent, to comply with applicable law, or to fulfill other legitimate interests of you or us as described in this Policy.

##### 3.1 Information we process with your consent

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Through certain actions when otherwise there is no contractual relationship between us, such as when you ask us to provide you more information about our business, you provide your consent to us to process information that may be personally identifiable information.

Wherever possible, we aim to obtain your explicit consent to process this information, for example, by asking you to agree to our use of Cookies or to receive communications from us.

### 3.2 Legally Required Releases of Information

We may be legally required to disclose your personally identifiable information, if such disclosure is (a) required by law, or other legal process; (b) necessary to assist law enforcement officials or government enforcement agencies; (c) necessary to investigate violations of or otherwise enforce our Legal Terms; (d) necessary to protect us from legal action or claims from third parties including you.

## **4. OBTAINING, CHANGING OR DELETING YOUR INFORMATION**

### 4.1 Access to your personal information

To obtain a copy of all information we maintain about you, you may send us a request. After receiving the request, we will tell you when we expect to provide you with the information, and whether we require any fee for providing it to you.

### 4.2 Remove or Change your Information

If you wish us to remove or change personally identifiable information that you have provided us, you may contact us.

### 4.3 Verification of your Information

When we receive any request to access, edit or delete personally identifiable information, we will first take reasonable steps to verify your identity before granting you access or otherwise taking any action. This is important to safeguard your information.

## **5. RETENTION PERIOD FOR PERSONAL DATA**

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Except as otherwise mentioned in this Policy, we keep your personally identifiable information only for as long as required:

- to provide you with the services you have requested, or otherwise to perform or enforce a contract between us;
- to comply with other law, including for any period demanded by tax authorities; or
- to support a claim or defense in any court or in any legal, regulatory or administrative proceeding.

### **6. LIMITATION OF LIABILITY**

You assume the sole risk of transmitting your information as it relates to the use of our services. In no event shall we be liable for any direct, indirect, special, consequential or monetary damages, including fees, and penalties in connection with your use of materials posted on this site or connectivity to or from this site to any other site.

### **7. CHANGES TO OUR PRIVACY POLICY**

We reserve the right to change this privacy policy at any time. If we decide to change this Privacy Policy, we will post those changes on the site so our users are always aware of what information we collect, use, and disclose.